

## LEAVES

**Section 1. Sick Leave.** Student workers will be awarded one (1) hour of sick leave for every 21.67 hours worked. Any sick leave taken counts in the calculation of working hours in the week. Sick leave may be used at the employee's discretion for any physical or mental illness.

Work-study students will accrue sick leave at the same rate as non-work-study students. Payment for work study students' sick leave will not be paid through work study funds as in accordance with federal law.

In some instances, the supervisor can reschedule work during the week so that the employee does not miss any working hours and sick leave will not be taken.

**Section 2.** There shall be no limit to the amount of sick leave a student worker may accumulate.

**Section 3. Unpaid Leave.** Student workers may request unpaid leave from the employee's immediate supervisor. The immediate supervisor has the discretion to approve or deny such requests.

**Section 4. Other Forms of Leave.** Student workers who have exhausted sick leave may be eligible for additional leave as an ADA accommodation, pursuant to Oregon law and University policy.



Ashton Prekman (May 13, 2025 02:33 PDT)